



**THE WEST BENGAL POWER DEVELOPMENT CORPORATION
LIMITED**

(A Govt. of West Bengal Enterprise)

Office of the General Manager, B.T.P.S.

Phone No. (033)2681-2243

P.O. Tribeni, Dist. Hooghly, Pin – 712 503

Fax No. (033) 2684-6151

NIT No.: WBPDCCL/Tend-Adv/CC/13-14/25/BTPS

Date: 30.04.2013

Ref.No: BTPS/P-44/Coal cleaning (CHP)/2013-14/18

Dated 20.04.2013.

Sealed Tenders are invited by the General Manager, Bandel Thermal Power Station, P.O. Tribeni, Dist..Hooghly, Pin-712 503, from experienced, resourceful and bonafide contractors who possess all valid documents and necessary clearance certificate from appropriate authority with proper experience and financial capacity for execution of the following Contract at BTPS as per terms & conditions detailed in the Tender Document to be issued by the Sr. Manager (Stores & Purchase), BTPS against deposition of Rs.2,000/- (Rupees two thousand only) towards cost of Tender documents in cash only at BTPS cash Counter between 10.30A.M. to 01.30 P.M from 03.05.13 to 17.05.13 except Saturday, Sunday and holidays.

Description of Work: Eighteen(18) Months Rate contract for the job of Cleaning, Removal of Coal, Coal Dust and Scrap materials from CHP Area for Unit No.1 to 5 at B.T.P.S.

Qualifying Requirements :

- i) The firm should have at least three (3) years experience in Support of execution of similar type of job in the Power Station and system as per B.T.P.S.
- ii) The firm shall furnish documents in support of their capability to execute similar job at Power Stations on NTPC/SEBS/WBPDCCL/Govt. Undertaking with copies of work orders worth Rs.40 Lack each for three years along with completion certificate issued in their favor.
- iii) The firm must have valid ESI & PF Code and posses valid trade license, Sales Tax, Service Tax Registration No., and Income Tax Clearance Certificate and other necessary Certificate as per Govt. Rules and Regulation for Execution of this type of Job.
- iv) The Firm should preferably maintain their site office at B.T.P.S. during execution of the said job.
- v) Legible photocopies of all documents duly attested are to be submitted along with the tender. Original copies of documents are to be produced on demand.
- vi) The tender shall contain the name, postal address, phone and fax nos. etc. for future correspondence.

N.B.:1) Bidder must have to submit all relevant original documents at any time within 2 (Two) days notice after opening of tender, falling of which it may be treated that he is not interested for the tender.

Earnest Money :

Earnest Money for an amount of Rs.2,00,000/- (Rupees two lacs only) in the form of Demand Draft need to be submitted along with offer in a separate envelope.

Sd/-

(D. Chattopadhyay)

GENERAL MANAGER B.T.P.S.

**THE WEST BENGAL POWER DEVELOPMENT
CORPORATION LIMITED**

(A Government of West Bengal Undertaking)

**Corporate Office : Vidyut Unnayan Bhawan, Plot No.3/C, LA Block,
Sect.-3, Bidhannagar, Kolkata – 700098**



TENDER DOCUMENT for

Eighteen (18) Months Rate Contract

**FOR THE JOB OF CLEANING, REMOVAL OF COAL, COAL DUST AND SCRAP
MATERIALS FROM CHP AREA FOR UNIT NO. 1 TO 5
AT**

**BANDEL THERMAL POWER STATION
THE WEST BENGAL POWER DEVELOPMENT
CORPORATION LIMITED**

Office of the General Manager
Station
Tribeni, Hooghly

PHONE NO. 2681-2243, Bandel Thermal Power
FAX NO. (033) 2684-6151



THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

(A Govt. of West Bengal Enterprise)

Office of the General Manager, B.T.P.S.
P.O. Tribeni, Dist. Hooghly, Pin – 712 503

Phone No. (033)2681-2243
Fax No. (033) 2684-6151

**TENDER DOCUMENT FOR EIGHTEEN (18) MONTHS RATE CONTRACT FOR THE JOB OF
CLEANING, REMOVAL OF COAL, COAL DUST AND SCRAP MATERIALS FROM CHP AREA
FOR UNIT NO. 1 TO 5 AT BANDEL THERMAL POWER STATION**

Ref.No.BTPS/P-44/Coal Cleaning (CHP)/2013-14/18

Dated :20.04.2013.

TENDER NOTICE NO.WBPDCL/Tend-Adv./Corp./ /BTPS

Last date of sale of Tender Paper :	Upto 17.05.13 (except Sunday, Saturday & Holiday) between 10.30 A.M. to 01.30 P.M.
Date & Time for Pre-bid discussion at :	14.30 Hrs. on 20.05.13
Last Date & Time for Submission of Tender up to	14.00 Hrs. on 23.05.13
Opening of Earnest Money (Part – I) & Qualifying Requirement (Part-II)	15.00 Hrs. on 23.05.13
Opening Date & Time of Techno-Commercial bid (Part –III) :	To be intimated in due course
Opening Date & Time of Price-bid (Part – IV) :	To be intimated in due course
Cost of Tender Documents:	Rs.2000./- (Non-Refundable)

Issued to :-

M/s.
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Signature of the Issuing Authority: Sr.Manager (Stores &purchase)/

Sr.Manager (Purchase)

Corporate Office: Fax No. (91-033) 2339-3186/3286/2335-0516.

Phone No. (91-033) 2335-0571/2339-3100

BTPS: Fax No. (91-033) 2684-6151. Phone No. (91-033) 2681-2220 (GENERAL MANAGER)

(91-033) 2681-2243 (STORES & PURCHASE)

(91-033) 2681-2230(ACCOUNTS)

THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED
(A Government of West Bengal Undertaking)
Corporate Office : Vidyut Unnayan Bhawan, Plot No.3/C, LA Block,
Sect.-3, Bidhannagar, Kolkata – 700098

Tender Notice No. WBPDC/ Tend-Adv/Corp/ /BTPS
Ref.No.BTPS/P-44/Coal Cleaning (CHP)/2013-14/18

DATE :20.04.2013

DESCRIPTION OF WORK : EIGHTEEN (18) MONTHS RATE CONTRACT FOR THE JOB OF CLEANING, REMOVAL OF COAL, COAL DUST AND SCRAP MATERIALS FROM CHP AREA FOR UNIT NO. 1 TO 5 AT BANDEL THERMAL POWER STATION

Information to Bidders

This is a 4(four) Part bidding System containing Earnest Money (Part-I), Qualifying Requirement (Part-II), Techno-Commercial (Part-III) & Price Bid (Part-IV). The same will be received and evaluated by WBPDC, BTPS from technical and financial point of view to make a selection in the best interest of WBPDC, BTPS for the complete contract covered under the tender document.

Tender documents consist of the following :

1.0 Earnest Money (Part-I) :

The Tender must be accompanied by Earnest Money Deposit of Rs.2,00,000.00 (Rupees two lacs only) in the form of Demand Draft / Pay order (on any Bank approved by R.B.I.). The D/D or Pay Order shall be drawn in favor of “WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED”, BTPS on State Bank of India, Tribeni Branch (0225). The Earnest Money must be sent along with the tender in a separate sealed cover. The Earnest Money will be refunded to the unsuccessful tenderers after finalization of the contract. Tenders submitted without Earnest Money shall be deemed to be incomplete and will be cancelled and no exemption in payment of Earnest Money will be allowed.

The Earnest Money of the successful Tenderer/Tenderers will be kept at Security Deposit and the same will be released after expiry of Contract period. The Earnest Money is liable to be forfeited if the successful tenderer fails to execute the contract.

No interest will be payable by WBPDC on the above Earnest Money. Earnest Money of the unsuccessful tenderers shall be refunded to them in due course after placement of order.

The WBPDC reserves the right of forfeiture of Earnest Money deposit in case the tenderer after opening of tender withdrawn, amends, impairs, derogates or revokes his tender within the validity period or extension thereof.

Earnest Money submitted against any other tender at BTPS or WBPDC cannot be transferred as Earnest Money (Partly or fully) for the instant tender.

Qualifying Requirement (Part-II)

All the documents as stated under are to be submitted in a sealed envelope. Please make sure that all the points have been covered as stipulated in the tender documents, otherwise tender will be treated as rejected.

2.1 Documents in support of qualifying requirement of tenders as stipulated in the notice inviting tender are further clarified as below:

- i) The firm should have at least three (3) years experience in Support of execution of similar type of job in the Power Station and system as per B.T.P.S.
- ii) The firm shall furnish documents in support of their capability to execute similar job at Power Stations of NTPC/SEBS/WBPDCL/Govt.Undertaking with copies of work orders worth Rs.40 Lack each for three years along with completion certificate issued in their favour.
- iii) The firm must have valid ESI & PF Code and possess valid trade license VAT, Service Tax Registration No. And Income Tax Clearance Certificate and other necessary Certificate as per Govt. Rules and Regulations for Execution of this type of Job.
- iv) The Firm should preferably maintain their site office at BTPS during execution of the said job.

2.2 Legible photocopies of all documents duly attested are to be submitted along with the tender. Original copies of documents are to be produced on demand.

2.3 The tender shall contain the name, postal address, and phone and fax nos. etc. for future correspondence.

N. B.:1) Bidder must have to submit all relevant original documents at any time with 2 (Two) days notice after opening of tender, falling of which it may be treated that he is not interested for the tender.

3.0 Techno-Commercial Part (to be submitted in a separate sealed envelope)

3.1 All conditions of contract as per this tender document should be abided by.

3.2 Payment term shall be specifically mentioned in the tender. Deviation of payment Term may not be accepted.

4.0 Price-bid (Part-IV): Price Schedule (as per Contract mentioned in the general conditions of contract) and FORMAT-A shall be submitted in a separate sealed envelope.

5.0 Pre-bid discussion :

It is intended to have a Pre-bid discussion at this Office on 20.05.13 at 02.30 P.M. to provide any additional information and to furnish clarification if any, needed on the Scope of Work and tender documents. Any modification or addenda of tender documents issued shall also be part of this tender document. Party/parties not attending the tender, shall also be under purview of the modification/addendum if any and it would be the responsibility of the party/parties to collect the papers containing the modification/addendum and submit tender accordingly.

6.0 Mode of submission of tender .:

6.1 All separately sealed envelope covers containing necessary documents shall have to be suitably super scribed as EMD/Qualifying Requirement/Techno-Commercial Bid/Price Bid as the case may be and shall bear reference to the name of the work and notice inviting tender (NIT).

6.2 The tender containing four separately sealed envelopes i.e. EMD (Part-I), Qualifying Requirement (Part-II), Techno-Commercial Bid (Part-III) and Price Bid (Part-IV) shall be sealed in one envelope marked Tender Documents (four parts) and shall bear reference to the name of work and NIT. This sealed envelope shall be submitted at the above Office within 14.00 Hrs. on 23.05.13.

6.3 The tender may be submitted by post/in person/through courier service at the above office. Tender submitted by Telex/Fax or telegraphic tender will not be accepted. Tenders received after the due date and time will not be considered.

6.4 All the costs and expenses incidental to the submission of the tender, discussions, conferences, if any, shall be to the account of the tenderer irrespective of whether the tender is accepted or not and WBPDCL will not bear any liability whatsoever on such costs & expenses.

6.5 The tender once submitted by a tenderer shall become the property of WBPDCL and WBPDCL will have no obligation to return the same to the tenderer.

7.0 Opening of Tender:

7.1 The tenders will be opened in presence of the attending tenderers or their representative at the time & date set for opening of tender as specified hereunder or on the extended tender opening of date and time of tender in case any extension is made thereafter to be notified to the tenderers. Tenderers' authorized representatives (up to two persons) may attend the opening.

7.2 The due date and time of opening of EMD (Part-I) & Qualifying Requirement of bidder (Part-II) is

15.00 Hrs. on 23.05.13. After opening of the main cover, the envelope containing the EMD will be opened first and if EMD of requisite amount in proper mode is found only then envelope containing Qualifying Requirement will be opened.

7.3 Techno-Commercial (Part-III) of tender of those tenderers who will be considered qualified by WBPDCCL will be opened subsequently at a later date. The due date & time of opening of Techno-Commercial bid will be duly intimated.

7.4 Price-bid (Part-IV) of the tender of those tenderers who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently at a later date. The due date and time of opening of the Price Bid will be duly intimated.

8.0 Evaluation of Tender

8.1 Issuance of tender document will not be construed to mean that such tenders are automatically considered qualified for the entire tender process.

8.2 The WBPDCCL reserves the right to accept any tender or reject any or all tenders or cancel/withdraw the invitation of tenders without assigning any reason for such decision. Such decision by WBPDCCL shall not be subject to question by any tenderer and WBPDCCL shall bear no liability consequent upon such decision and the tenderers shall have no claim in this regard against WBPDCCL.

8.3 Evaluation of tender by WBPDCCL will be based on the information and documentary evidence submitted by the tenderers in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and WBPDCCL has the right to request for additional information.

WBPDCCL reserves its right to reject any tender, if in the opinion of WBPDCCL the qualification data/documentary evidence submitted by the tenderer is incomplete/inadequate or tenderer is found not qualified to perform the work satisfactorily. The WBPDCCL reserves the right to reject any tender if the tenderer is found to be disqualified for providing incorrect and/or false information.

8.4 The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one tenderer and also reserves the right to reject any or all tenders without assigning any reason whatsoever.

8.5 Notwithstanding, any thing stated above or elsewhere, the WBPDCCL reserves the right to assess the capability and capacity of the tenderer, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

GENERAL CONDITIONS OF CONTRACT**SCOPE OF WORK :-**

Cleaning & removal of coal, coal dust and other scrap materials from the coal handling plant, 1 – 5th Unit from the following locations as per requirement:

- a) U3 conveyor & floor upto head end & 6A/6B conveyor.
 - b) 7A/7B Conveyor from tail end to head end.
 - c) Crusher house for 5th Unit, all floor from ground to the top floor (4th floor).
 - d) 8A/8B Conveyor upto head end including 2A/2B Transfer house.
 - e) 11A/11B conveyor from tail end to head end including floor.
 - f) 12A/12B Conveyor area from tail end to head end, take up pulley area, conveyors nos. 13 & 14 upto head end and floor, including removal of lumps and stones accumulated on the floor.
 - g) 9A/9B Tunnel conveyor and 10A/10B conveyors up to head end.
 - h) U1/U2 conveyors floor and 1A/1B conveyors upto head end and U1 & U2 Tippler floor.
 - i) Old crusher house from ground to top floor and fuel oil pump house and area.
 - j) 2A/3A transfer house and the conveyors including 3A motor house, boom stacker, rail tracks on both sides of the conveyor. Accumulated coal in the 3A motor house (3B head end) is to be cleaned by head load to the yard (not on the side of motor house)
 - 2B/3B transfer house and the conveyor including the 3B motor house boom stacker, rail tracks on both sides of the conveyor. Accumulated coal in the motor house (3B head end) is to be cleaned by head load to the yard (not on the side of motor house)
 - 4A/4B tunnel upto head end and 4A/4B Conveyor floor at the head end.
 - k) No.5 conveyor floor including take up pulley area of no.5 conveyor (P-76 floor). It includes removal of lumps and stones accumulated on the bunker floor.
 - l) Cleaning of the deposited coal particles on the elevated conveyor structures including the stair surrounding area of three tipplers as well as both sides of rail lines upto 100' from both ends of the tippler.
 - m) Removal of iron particles discharged by magnetic separator from 1A/1B, 6A/6B, 9A/9B, 11A/11B & 4A/4B removal of scrap materials from tunnels coal yard & crusher house & tippler areas.
 - n) All Sump Pump pits are to be cleaned. Ten(10) nos. of Sump Pump situated at different tunnels at CHP are to be started as and when required.
- N.B.** (i) Conveyor means conveyor floor, decking plates, tail end, head ends, all pulleys, rollers motors & gear boxes, sump pits, if any take up bottom and transfer house on the conveyor at the head end.
- (ii) Spilled coal to be fed into the running belt of the conveyor to clean the floor area.

B. TERMS & CONDITIONS :

01. The job is to be executed in 3 (three) shifts daily round the clock and it will be divided in the manner to perform 40% in morning shift, 40% in evening shift and 20% in night shift.
02. The contractor shall be responsible to redistribute its manpower to fit the above job distribution inclusive of 2 (two) supervisor in each shift i.e. from 6 a.m. to 2 p.m., 2 p.m. to 10 p.m. and from 10 p.m. to 6 a.m. every day including Sundays & Holiday.

Distribution of Manpower should be as follows :

- a. 24 (twenty-four) labours and 2 (Two) Supervisors for morning shift i.e. from 6 a.m. to 2 p.m.
 - b. 24 (twenty-four) labours and 2 (Two) Supervisors for evening shift i.e. from 2 a.m. to 10 p.m.
 - c. 12 (twelve) labours and 2 (Two) Supervisors for night shift i.e. from 10 p.m. to 6 a.m.
03. The supervisor shall receive instruction from the Engineer in-charge on shift duty or his authorized representative at beginning of each shift.

04. Engineer in-charge or his authorized representative shall show the locations for the work as and when require and it will be mandatory for the supervisor to execute the job in an appropriate manner.
05. Some contractor labour may be tagged with our shift sramiks for various general operational jobs in addition to normal cleaning job as per requirement.
06. Contractor shall replenish any absenteeism immediately, If the contractor fail to arrange substitute, penalty at equal rate of the labour charges will be deducted from the monthly bill. For this, the contractor must mention the work force in his shift to be deployed by them.
07. Job may have to be done at slushy or water logged places at some locations. No extra claim for any payment will be entertained for execution of such jobs at such locations.
08. Contractor shall be fully prepared to undertake the job during running Plant condition.
09. Contractor shall provide competent/efficient supervisor for constant supervision of the work and maintain liaison with BTPS Engineers.
10. Full names of the working personnel for each shift are to be submitted daily to Engineer in-charge on shift duty.
11. **Rate :**
 - a) Per month basis for 18 months for all five units (Unit No.1 to 5), BTPS.
 - b) Deduction of Payment due to shut down of 5th. Unit : In case of shut down of 5th. Unit for overhauling or for some other reasons, exceeding a period of two (2) months, excess labourers will have to be withdrawn on the instruction of Controlling Officer. However, he will be reinstated whenever the unit will be re-commissioned, if by that time the validity of the Work Order does not expire. Cost involvement will reduce proportionately. Any job not included in the Scope of work, but found necessary, are to be done to execute the jobs, as detailed in the Scope of Work.
12. **Escalation of Labour Wages :** Increase in labour wages and others statutory benefits etc. if imposed during the contract period shall be reimbursed to you at actual on submission of claim during the contract period.
13. **Contract Period :** 18(eighteen) months with a provision of three months extension with same rates, terms & conditions with benefit of escalation .
14. **Accident :** WBPDCCL in any way, will not be held responsible for personnel of the Party, if any accident occurs on execution of job on duty during the contract period.
15. **Termination of Contract :** The WBPDCCL, reserves the right to terminate the contract at any time with 2 (two) days' notice duty to unsatisfactory performance of the job/ any part of the contract within the contract period.
16. **Accommodation :** Accommodation may be provided for your personnel, if available, on rental basis as per rules. But exact need for such accommodation must be placed in writing to Sr. Manager (HR&A) on selection. If not available, you are to make your arrangement near the Plant.
17. **Controlling Officer :** The Senior Manager (Mech.) Utility, BTPS or his authorized representative.
18. **Paying Officer :** The Senior Manager (F&A), BTPS.
19. **Payment :** 90% Payment will be made on the basis of your Monthly Bills duly, certified by Controlling Officer regarding satisfactory performance of the job
20. **Security :** a) Earnest Money deposited will be refunded after successful completion of three (3) months job, b) Security deposit will be deducted @ 10% per month and same will be refunded with the running bill of seven (7) month for the first (1st) month bill of security Deposit and the same procedure will be follows i.e. always six (6) month security deposit will be intact.
21. **Service Tax :** To be paid extra, if applicable.
22. **Safety Rules :** Safety Rules are to be followed strictly as per Govt. rules by your own arrangement at your own cost as per Annexure-A (Enclosed) and as per existing order.

23. **Liquidated Damage** : If the job is not completed within the due time as specified by the Controlling Officer or if you fail to effect execution of the jobs properly, as the time is the essence of contract, in that case WBPDCCL has every right without any prejudice to any other clauses to terminate the order forthwith and have the balance job allotted to any other Agency and you shall be fully liable to compensate the loss that may occur to the WBPDCCL on that account.
If the jobs is not completed within the date as specified by the controlling officer , a penalty @ ½% of the value of unexecuted portion of the order will be deducted from your bill limited to an amount equal to 5% of the value of the order.
24. **E.S.I. & P.F.** : Documents of ESI/PF etc. has to be submitted to the Controlling Officer for release of payment.
25. **Wage Sheet & Bill** : Xerox copies of wages sheet, monthly bill and reimbursement bills should be submitted to the Sr. Manager (M/U) and HR&A Wing, BTPS.
26. **Safety measures** : You are to ensure safety of your worker at site, while working & you are to provide all kinds of safety equipment required for the job like safety belts/safety ladder/safety net, personal protective devices etc. to your workers.
Before execution of job at site you are to take clearance from our safety department.
Safe scaffolding as certified by Safety Department is required to be done before start of work. WBPDCCL in no way shall be responsible for safety of your workmen and for any untoward incident, WBPDCCL will bear no responsibility.
You should provide all safety measures and Personnel protective equipment as per norms of Safety Department. You should provide Soap, Duster, Gumboot, RAINCOAT, Safety-shoe as per prevailing norms to your workers by your own arrangement and at your own cost.
27. **Electricity & Water** : Electricity & water shall make available by BTPS authority at the nearest available point, free of cost you shall have to draw the same to the worksite at his own arrangement.
28. **Miscellaneous**: As per Annexure- A enclosed.